

CONTRACTOR / SUBCONTRACTOR TOWN BUSINESS LICENSE AFFIDAVIT

Applicant Name: _____

Business Name: _____

Mailing Address: _____

Phone Number: _____

Address of Project: _____

Type of Project: _____

Please list the required information for all contractor/subcontractor, who performed work/services for the above project.

Business Name	Contact Name	Complete Address	Business License #

I certify that this Affidavit represents a complete list of contractors/subcontractors who provided work/services on the project described above, and I understand that Final Inspection or Certificate of Occupancy will not be issued until all contractors/subcontractors listed above have acquired a current Town of Estes Park Business License.

Applicant's Signature: _____ Date: _____

RETURN COMPLETED FORM TO:

TOWN CLERK'S OFFICE, TOWN OF ESTES PARK, P.O. BOX 1200, ESTES PARK, CO 80517

Initialed By: Town Clerk: _____ Date: _____ Building Official: _____ Date: _____

Business Name	Contact Name	Complete Address	Business License #

To assist you in completing the required Affidavit, please find below a synopsis of two Municipal Codes relating to the Town of Estes Park Business License requirement for Building Contractors. If you have questions, please call the Town Clerk's Office at 577-3703 or 577-3702.

Section 5.20.020: There is imposed a business license fee for engaging in any business, profession or occupation within the Town, whose primary business is the physical construction of structures and their appurtenances, including but not limited to:

Acoustical	Electrical	Patio / Deck / Enclosure
Air Conditioning	Excavating	Paving
Cabinets / Cabinet Makers	Framing	Plumbing
Carpenter	Heating / Mechanical	Remodel / Repair
Caulking	Home Building	Road Building
Ceiling	General	Roofing
Concrete	Home Improvement	Septic Tanks / Systems
Counter Tops	House Mover	Siding
Custom Windows	Insulation	Sprinkler System
Demolition	Landscaping	Swimming Pool
Drilling / Boring	Mason	Tile / Ceramic
Drywall	Painting	Waterproofing

Section 14.08.040: Prior to the issuance of any Certificate of Occupancy or Final Inspection: (1) the owner or general contractor shall provide the Town with an Affidavit listing all contractors who provided labor for construction, repair, and/or remodeling, and (2) all contractors listed on this Affidavit shall obtain a Business License.

The comprehensive Municipal Codes are available for reference in the Town Clerk's office or online at www.estesnet.com.